



NEW BRANCH APPROVAL (SAA)
Public IHL/NCD / Private IHL

The school must complete and submit a separate application for each branch location for which the school requests approval for veterans training. Title 38, U.S. Code requires that educational institutions and their branches be approved by the State Approving Agency (SAA) prior to certification of enrollment of eligible students. An on-site inspection of the branch location is required before approval may be granted.

1. School Making Application.

Name _____
 Address _____

2. Branch Location (list only one).

Name _____
 Address _____

3. On-site Contact Person at this Branch Location.

Name _____
 Title _____ Telephone Number (including area code) _____

4. Administrative Capability: Does the branch location for which you seek approval have Administrative Capability (i.e., mailbox, student records, certifying official, etc.)?

Yes No

5. Are any programs offered at this branch location that have not been approved for the main campus of your institution?

Yes No

If Yes, list below the new program(s) offered to veterans at this branch location.

Degree	Major	Starting Date at this Location
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

