



WAIVER — 2 YEAR PERIOD OF OPERATION (SAA)
Branch Location — Private — Non-Profit

The school must complete and return a separate application form for each program offered at the branch location for which the school requests a waiver of the requirement of a two-year period of continuous operation of a program and approval for veterans training. Title 38, U.S. Code requires that branches and extensions of approved non-profit post-secondary institutions, located beyond the normal commuting distance from the institution in order to be approved for veterans training, must meet the requirements of 38 CFR 21.4251. Under certain conditions specified in 38 CFR 21.4251(g)(3), a waiver of the requirements of 38 CFR 21.4251 may be granted.

1. Name of School Requesting a Waiver _____

2. Branch Location for Which Waiver is Requested

Name _____

Address _____

3. Person to Contact to Arrange on On-site Inspection of this Branch Location

Name _____ Telephone Number (including area code) _____

Title _____ Date/Time Available _____

4. List the Degree and Major or Specialization for which a waiver of the Two-Year Period of Operation requirement is being requested for this branch location.

Degree	Major
_____	_____

5. What is the distance from the main campus (where student records are kept) to the branch location listed in item #2?
 _____ miles

6. What alternative, comparable program(s) are available to veterans and other eligible persons within normal commuting distance of the branch location for which a waiver is requested? Describe in detail. Use additional sheets if needed.

Please provide documentation supporting your conclusion. The documentation must specifically address Program Comparability, Cost, Scheduling and Location. Describe how the program for which you are requesting a waiver of the Two-Year Period of Operation is unique from other programs available to veterans within 55 miles of your branch location.

7. Is the program for which a waiver is requested also being offered at the school's main campus?
 Yes No
8. Are all credits earned in the program offered at the branch or extension acceptable on transfer to the main campus without reservation and counted toward graduation?
 Yes No
9. Please explain any contracts or agreements which may exist between your school and any other institution or entity which provide for recruitment of students or payment of tuition and fees or which effectively prevent the school's faculty on its main campus from overseeing the program being offered at the branch or extension. Use additional sheets if necessary.

I certify that the answers, statements and materials submitted as part of this application are, to the best of my knowledge, true and correct.

Name of School Official	Title
Signature of School Official	Date

FOR STATE APPROVING AGENCY USE ONLY -- DO NOT WRITE BELOW LINE

FINDINGS _____

RECOMMENDATIONS _____
